

# Property Change Request Form

Customer name(s):

1. \_\_\_\_\_

2. \_\_\_\_\_

Application number: \_\_\_\_\_

This form is for the use of financial intermediaries only to inform The Co-operative Bank about property changes.

To submit this form, please contact us on 0345 070 1999, option 2 or send us a Secure message to request this.

Please note it can take up to 48 hours for us to respond to a secure message.

## A - Details of property to be mortgaged

1 Address of property  Postcode

2 Tenure of property Freehold  Leasehold  If lease unexpired, lease term  Yrs

3 Type of property House  Detached  Semi-det  Mid Terrace  End Terrace   
Bungalow  Studio  Flat  Maisonette

4 Description: Flat/Studio/Maisonette No. of floors in block  No. of units  Which floor is the property located  Access via balcony? Yes  No

Please state number of each:

Purpose built  Converted   
Receptions  Bedrooms  Kitchens  Bathrooms  Garages  Outbuildings   
Front garden  Rear garden  Parking space  Is this open plan

## A - Details of property to be mortgaged Continued...

5 Is the property of standard construction? (if no please provide details on the additional information sheet) Yes  No  Year of construction if under 10 years is NHBC available?  Yes  No

6 Has the property got any agricultural restrictions? Yes  No  If yes, how many?

7 Is the property a working farm/smallholding/croft? Yes  No

8 Does the property have more than 3 acres? Yes  No

9 Is the property: Please circle if applicable Ex local Auth / MOD / RAF / Housing Ass. / Ex Police

10 If you have previously purchased from the local authority, was this within the last 5 years? Yes  No  If yes, date purchased

11 Is the property near/above/adjacent to commercial premises? (if yes please confirm type, proximity etc.) Yes  No

12 Does the applicant intend to let the property? (if yes provide details) Yes  No

13 Is >25% of the property for non residential usage? Yes  No

14 Please give the names of all persons over the age of 17 who will occupy the property

First Name	Surname	Age	Relationship of applicant
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

15 Buy to Let / Let to Buy only: Anticipated rental income Per month £

16 Buy to Let only: Is the property to be occupied by an immediate family member? Yes  No

17 Buy to Let only: Number of Buy to Let properties owned upon completion of (and including) this application by you and anyone with who you have a financial association.

18 Buy to Let only: Number of Buy to Let mortgages that you and anyone with who you have a financial association will have with The Co-operative Bank upon completion of (and including) this application.

19 Approximate total outstanding balance of the other The Co-operative Bank mortgages.

20 Including this application, how many mortgages do you currently have with The Co-operative Bank?

21 Is the property less than 12 months old? Yes  No

22 Has the property been converted in the last 12 months? Yes  No

23 Complete if leasehold How much is the ground rent £   
How much is the service charge £

## B - Details of Loan Requested

1 Amount of loan requested £  2 Term of loan required  Years

### Flexible product only

1 Initial loan amount £  2 Reserve fund credit limit £

**REMORTGAGE** 1 Estimated value of property £

2 Would you like an automatic valuation on this case? Yes  No

3 Date originally purchased  Original Purchase Price £  Amount originally borrowed to purchase property £

4 Purpose of remortgage Home improvements  £ for £  Debt Consolidation  Capital raising

### Please tick all boxes that apply (If £ for £, tick this box only)

If Capital Raising, reason for Capital Raising: Purchasing another property (investment)  Purchasing a residential property  Purchasing a 2nd home   
Purchasing a holiday home  Business Purpose  Other

If Capital Raising, then is a Transfer of Equity involved? Yes  No

5 Any second charges Yes  No  If yes, is this to be paid before completion (please provide details on Section J Additional Information Sheet)

6 Who should we contact to arrange a valuation?

**PURCHASE** 1 Purchase price (discounted price if under council Right to Buy scheme) £  2 estimated Value of Property £

3 Would you like an automatic valuation on this case? Yes  No

4 Is the property being purchased from a member of your family? Yes  No  5 Is this a private sale? Yes  No

6 Will the property be subject to a Deed of Gift? Yes  No  7 Are you a First Time Buyer? Yes  No

8 Are you selling your existing property? Yes  No  If yes, what is the sale price? £

If no, what are your intentions?

9 Please provide full details of the source of your deposit (please tick all boxes that apply)  
Savings  Inheritance  Cashing in investment Policy  Gift   
Property Sale  Loan(s)  Other

10 Name, address & tel. no. of selling agents

11 Name, address & tel. no. of vendor

The Co-operative Bank p.l.c. is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (No.121885). The Co-operative Bank, Platform, smile and Britannia are trading names of The Co-operative Bank p.l.c., P.O. Box 101, 1 Balloon Street, Manchester M60 4EP. Registered in England and Wales No. 990937. Credit facilities are provided by The Co-operative Bank p.l.c. and are subject to status and our lending policy. The Bank reserves the right to decline any application for an account or credit facility. The Co-operative Bank p.l.c. subscribes to the Standards of Lending Practice which are monitored by the Lending Standards Board.

MKT12268 02/2024